



प्रशिक्षण कार्यक्रम 2022-23 Calendar of Training Programmes 2022-23



सहकारी प्रबंध संस्थान, तिरुवनन्तपुरम् **Institute of Cooperative Management** **Thiruvananthapuram**

(An Institution of National Council for Cooperative Training (NCCT), New Delhi,
an Autonomous Body promoted by Ministry of Cooperation, Govt. of India, New Delhi
Accredited with 'A Grade' by C-PEC, NABARD)

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LONG TERM PROGRAMMES

Sl. No	Name of the Programme	Duration	Dates	Target Group	Coordinator
1	Higher Diploma in Cooperative Management – 30th Session	52 Weeks	03.08.21 to 29.07.22	Employees of Coop. Dept., Coop. Institutions and Private Candidates	Dr.A.K.Zakir Hussain
2	Master of Business Administration 2021-23	2 Years	2021-2023	Private Candidates	Dr.V.Jayamohan Nair
3	Master of Business Administration 2022-24	2 Years	2022-2024	Private Candidates	Dr.V.Jayamohan Nair
4	Diploma in Management of Industrial Cooperatives	12 Weeks	26.04.22 to 15.07.22	Employees of Industrial Cooperative Societies	Dr.A.S.Subramanian

SHORT TERM PROGRAMMES

	Sl.	Name of the Programme	Target Groups	Duration	Dates	Co-ordinator
APRIL 2022	1	Programme on Business Development	Board of Directors and Employees of Balaramapuram Service Coop. Bank	1 day	02	Dr.A.K.Zakir Hussain
	2	Career Development Programme (Offline Mode)*	Ministerial Staff of PACS/UCBs/Urban Credit Societies/ Employees Credit Societies	5 days	04-08	Dr.A.K.Zakir Hussain
	3	Workshop on Scientific Bee Keeping (Online Mode)	Farmers of Kerala	3 days	05-07	Dr.Jayamohan Nair
	4	Skill Development Programme (Online Mode)*	Sub staff of PACS/UCBs/Urban Credit Societies/ Employees Credit Societies	3 days	06-08	Dr.A.S.Subramanian
	5	Professional Development Programme (Offline Mode)*	Supervisory Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	6 days	18-23	Mr.R.K.Menon
	6	Career Development Programme (Online Mode)*	Ministerial Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	5 days	18-22	Dr.V.Jayamohan Nair
	7	Cooperative Awareness Programme	PG students of Gandhigram Rurla Institute, Tamilnadu	3 days	21-22	Dr.A.K.Zakir Hussain
	8	Programme on Gold Appraisal and Fake Note Detection	Staff of Service Coop. Banks, UCBs and other coop. societies	3 days	25-27	R.K.Menon
	9	Professional Development Programme (Online Mode)*	Supervisory Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	6 days	25-30	R.K.Menon
	10	Prog. on Closing Loopholes in the Preparation of Reports, Sec. 65,66 & 68, Preparation /Verification of Loans, Bonds and Service Book	Assistant Directors, Senior and Junior Auditors of Directorate of Cooperative Audit	5 days	26-30	Dr.A.K.Zakir Hussain
MAY 2022	11	Career Development Programme (Offline Mode)*	Ministerial Staff of PACS/UCBs/Urban Credit Societies/ Employees Credit Societies	5 days	09-13	Dr.A.S.Subramanian
	12	Professional Development Programme (Offline Mode)*	Supervisory Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	6 days	16-21	Dr.A.S.Subramanian
	13	Programme on Project Formulation, Financial Scrutiny and Monitoring	Assistant Directors, Senior and Junior Auditors of Directorate of Cooperative Audit	5 days	16-20	Dr.A.K.Zakir Hussain
	14	Skill Development Programme (Online Mode)*	Sub staff of PACS/UCBs/Urban Credit Societies/ Employees Credit Societies	3 days	18-20	R.K.Menon
	15	General Awareness Programme	Inspectors of Cooperative Department	5 days	23-27	Dr.A.S.Subramanian
	16	Professional Development Programme (Offline Mode)*	Supervisory Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	6 days	23-28	Mr.R.K.Menon
JUNE 2022	17	Skill Development Programme (Offline Mode)*	Sub staff of PACS/UCBs/Urban Credit Societies/ Employees Credit Societies	3 days	01-03	Dr.V.Jayamohan Nair
	18	Career Development Programme (Offline Mode)*	Ministerial Staff of PACS/UCBs/Urban Credit Societies/ Employees Credit Societies	5 days	06-10	Dr.A.S.Subramanian
	19	Induction Training Programme	Auditors of Directorate of Cooperative Audit	11 days	06-10 & 24-30	Dr.V.Jayamohan Nair
	20	Professional Development Programme (Online Mode)*	Supervisory Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	6 days	13-18	Mr.R.K.Menon
	21	Management Development Programme	Officers of Industries Department	3 days	14-16	Dr.A.K.Zakir Hussain
	22	Management Development Programme	Officers of Industries Department	3 days	21-23	Dr.A.K.Zakir Hussain
	23	Concurrent Audit in Finacle	Joint Director/Concurrent Auditors of Kerala Bank	2 days	27-29	Mr.R.K.Menon
	24	Leadership Development Programme	Board of Directors of Potentially Viable PACS	3 days	27-29	Dr.V.Jayamohan Nair
JULY 2022	25	Skill Development Programme (Offline Mode)*	Sub staff of PACS/UCBs/Urban Credit Societies/ Employees Credit Societies	3 days	04-06	Dr.V.Jayamohan Nair
	26	Programme on Technology Enabled Financial Inclusion (NABARD SOFTCOB assistance)	Secretaries and Senior Staff of PACS	3 days	04-06	Dr.A.K.Zakir Hussain
	27	Programme on Service book verification and establishment matters	Auditors of Directorate of Coop. Audit	4 days	05-08	Dr.A.S.Subramanian
	28	Programme on framing Turnaround Strategies (SOFTCOB assistance)	Presidents and Secretaries of Loss Making PACS	3 days	07-09	Dr.A.K.Zakir Hussain
	29	Prog. on Closing Loopholes in the Preparation of Reports, Sec. 65,66 & 68, Preparation /Verification of Loans, Bonds and Service Book	Assistant Registrars, Senior and Junior Inspectors of Cooperative Department	5 days	11-15	Dr.V.Jayamohan Nair
	30	Management Development Programme	Secretaries and Senior Staff of Potentially Viable PACS	3 days	18-20	Dr.V.Jayamohan Nair
	31	Refresher Programme on Auditing	KCMMF Auditors	5 days	18-22	Dr.A.S.Subramanian
	32	Programme on MDS/GDS Audit	Auditors of Directorate of Coop. Audit	3 days	25-27	Mr.R.K.Menon

AUGUST 2022	33	Career Development Programme (Offline Mode) *	Ministerial Staff of PACS/UCBs/Urban Credit Societies/ Employees Credit Societies	5 days	01-05	Dr.A.S.Subramanian
	34	Business Development, Profit Planning and Diversification (SOFTCOB assistance)	Secretaries and Board of Directors of PACS	3 days	02-04	Dr.A.K.Zakir Hussain
	35	Programme on Skill Development	Sub-staff of Potentially Viable PACS	3 days	09-11	Dr.V.Jayamohan Nair
	36	Skill Development Programme (Offline Mode)*	Sub staff of PACS/UCBs/Urban Credit Societies/ Employees Credit Societies	3 days	09-11	R.K.Menon
	37	Professional Development Programme (Offline Mode)*	Supervisory Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	6 days	22-27	Dr.A.S.Subramanian
	38	Programme on framing Turnaround Strategies (SOFTCOB assistance)	Presidents and Secretaries of Loss Making PACS	3 days	24-26	Dr.A.K.Zakir Hussain
	39	Programme on Project Management – Identification, Formulation, Implementation and Monitoring	Presidents and Secretaries of SC/ST Cooperatives	3 days	29-30	Dr.A.S.Subramanian
SEPTEMBER 2022	40	Programme on Recent trends, Customer Service and Practical Banking	Ministerial Staff of Potentially Viable PACS	3 days	12-14	Dr.V.Jayamohan Nair
	41	Skill Development Programme (Offline Mode)*	Sub staff of PACS/UCBs/Urban Credit Societies/ Employees Credit Societies	3 days	12-14	R.K.Menon
	42	Developing PACS into Multipurpose Societies (SOFTCOB assistance)	Secretaries and Board of Directors of PACS	3 days	14-16	Dr.A.K.Zakir Hussain
	43	Career Development Programme (Offline Mode) *	Ministerial Staff of PACS/UCBs/Urban Credit Societies/ Employees Credit Societies	5 days	26-30	Dr.A.S.Subramanian
	44	Business Development, Profit Planning and Diversification (SOFTCOB assistance)	Secretaries and Board of Directors of PACS	3 days	28-30	Dr.A.K.Zakir Hussain
OCTOBER 2022	45	Programme on Project Formulation, Financial Scrutiny and Monitoring	Assistant Registrars, Senior and Junior Inspectors of Cooperative Department	5 days	10-14	Dr.A.S.Subramanian
	46	Programme on BDP (NABARD SOFTCOB assistance)	Secretaries and Senior Staff of PACS	3 days	12-14	Dr.A.K.Zakir Hussain
	47	Professional Development Programme (Offline Mode)*	Supervisory Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	6 days	17-22	Dr.A.S.Subramanian
	48	How to do the existing business better in the post reform scenario (SOFTCOB assistance)	Secretaries and Board of Directors of PACS	3 days	18-20	Dr.A.K.Zakir Hussain
	49	Programme on Audit Manual	Auditors of Directorate of Coop. Audit	5 days		Mr.R.K.Menon
	50	Leadership Development Programme (NABARD SOFTCOB assistance)	Board of Directors of PACS	3 days	26-28	Dr.A.K.Zakir Hussain
NOVEMBER 2022	51	Programme on Ratio Analysis	Auditors of Directorate of Coop. Audit	3 days		Dr.A.S.Subramanian
	52	Programme on Business Development	Presidents and Secretaries of Potentially Viable PACS	3 days	01-03	Dr.V.Jayamohan Nair
	53	Leadership Development Programme at Hyderabad in Collaboration with ICMH	Board of Directors of Service Coop. Banks	4 days	02-04	Dr.A.K.Zakir Hussain
	54	Induction Training Programme	Inspectors of Cooperative Department	11 days	07-11 & 24-30	Dr.V.Jayamohan Nair
	55	Professional Development Programme (Offline Mode)*	Supervisory Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	6 days *	14-19	Dr.A.S.Subramanian
	56	Career Development Programme (Online Mode) *	Ministerial Staff of PACS/UCBs/Other Societies	5 days	21-25	Dr.V.Jayamohan Nair
	57	Leadership Development Programme under SOFTCOB Assistance (Spon by NABARD)	Board of Directors of PACS	3 days	24-26	Dr.A.K.Zakir Hussain
	58	How to do the existing business better in the post reform scenario (SOFTCOB assistance)	Secretaries and Board of Directors of PACS	3 days	28-30	Dr.A.K.Zakir Hussain
DECEMBER 2022	59	Training of Trainers (TOT)	Faculty Members of Kerala State Cooperative Union	3 days	28-30	R.K.Menon
	60	Prog. on Closing Loopholes in the Preparation of Reports, Sec. 65,66 & 68, Preparation /Verification of Loans, Bonds and Service Book	Assistant Directors, Senior and Junior Auditors of Directorate of Cooperative Audit	5 days	05-09	Dr.V.Jayamohan Nair
	61	Programme on Arbitration, Execution and Liquidation	ARs/FDOs/SCIs of Fisheries Department	3 days	06-08	Dr.A.S.Subramanian
	62	Programme on framing Turnaround Strategies (SOFTCOB assistance)	Presidents and Secretaries of Loss Making PACS	3 days	07-09	Dr.A.K.Zakir Hussain
	63	Career Development Programme (Offline Mode) *	Ministerial Staff of PACS/UCBs/Other Societies	5 days	12-16	Dr.A.K.Zakir Hussain
	64	Professional Development Programme (Offline Mode)*	Supervisory Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	6 days *	19-24	Dr.A.S.Subramanian
	65	Programme on Business Development	Board of Directors and Secretaries of Youth Cooperatives	3 days	26-28	Mr.R.K.Menon
66	Developing PACS into Multipurpose Societies (SOFTCOB assistance)	Secretaries and Board of Directors of PACS	3 days	27-29	Dr.A.K.Zakir Hussain	
JANUARY 2023	67	Programme on Computerization of Fishery Cooperatives and Tally	ARs/FDOs/SCIs of Fisheries Department	5 days	09-13	Mr.R.K.Menon
	68	Programme on Project Formulation, Financial Scrutiny and Monitoring	Assistant Directors, Senior and Junior Auditors of Directorate of Cooperative Audit	5 days	09-13	Dr.A.S.Subramanian
	69	General Awareness Programme	Auditors of Directorate of Cooperative Audit	5 days	16-20	Dr.V.Jayamohan Nair
	70	Self sustenance through improved Governance and Mgmt of Resources (SOFTCOB assistance)	Board of Directors of PACS	3 days	19-21	Dr.A.K.Zakir Hussain
	71	Developing PACS into Multipurpose Societies (SOFTCOB assistance)	Secretaries and Board of Directors of PACS	3 days	23-25	Dr.A.K.Zakir Hussain

FEBRUARY 2023	72	Induction Training Programme	Auditors of Directorate of Cooperative Audit	11 days	06-11 & 21-28	Dr.V. Jayamohan Nair
	73	Leadership Development Programme (NABARD SOFTCOB assistance)	Board of Directors of PACS	3 days	08-10	Dr.A.K.Zakir Hussain
	74	Programme on Detecting fraud while auditing	Joint Dir./Assistant Dir./Auditors of Directorate of Coop. Audit	3 days	13-15	Dr.V.Jayamohan Nair
	75	Programme on Managerial Excellence	Managers, Deputy Managers, Assistant Managers and Project Officers of Matsyafed	2 days	16-17	Dr.A.S.Subramanian
	76	Training on Auditing in Computerized Environment	Joint Dir./Assistant Dir./Auditors of Directorate of Coop. Audit	5 days	20-24	Mr. R.K. Menon
MARCH 2023	77	Leadership Development Programme	Board of Directors of Women Cooperatives	3 days	01-03	Dr.V.Jayamohan Nair
	78	Prog. on Closing Loopholes in the Preparation of Reports, Sec. 65,66 & 68, Preparation /Verification of Loans, Bonds and Service Book	Assistant Registrars, Senior and Junior Inspectors of Cooperative Audit	5 days	06-10	Dr.V.Jayamohan Nair
	79	How to do the existing business better in the post reform scenario (SOFTCOB assistance)	Secretaries and Board of Directors of PACS	3 days	08-10	Dr.A.K.Zakir Hussain
	80	Prog. on Closing Loopholes in the Preparation of Reports, Sec. 65, 66 & 68, Preparation /Verification of Loans, Bonds and Service Book	Assistant Directors, Senior and Junior Auditors of Directorate of Cooperative Audit	5 days	13-17	Dr.V.Jayamohan Nair

* Promotion/Increment Programmes under Rule 185(1) of KCS Act/Rules

ICM, TVM: Institute of Cooperative Management is functioning as a unit of National Council for Cooperative Training (NCCT) New Delhi, an autonomous society promoted by Ministry of Cooperation, Government of India. The Institute was established in 19th October 1976 and it is functioning with the objective of infusing professionalism in the Management of Cooperatives. The Institute caters to the training requirements of the Executives of Cooperative enterprises and the officers of Government Departments concerned with development of cooperatives.

Faculty: Eminent and well experienced faculty members, among most of them are trained by Indian Institute of Management, Ahmadabad.

Library: The Institute has prestigious library with more than 15500 Books in the areas of Management in general and the functional areas of management in particular. It also subscribes regularly more than 100 National and International Journals and periodicals.

Hostel Facilities: Well-furnished hostel with mess facilities for both men & women. The total capacity of the Hostel accommodation is 120 participants.

Management Development Programme : The Institute conducts need based Training programme in different functional areas of Management on topics such as Customer Service, Funds Management, Cooperative Law, Banking, Detection of fake currency, Gold appraisal etc. As per the KCS Rule 185 (1) for getting promotion and earning annual grade increment the Institute conducts professional Development Programme (For Assistant Secretaries and Branch Manager, Chief Accountants, Internal Auditors), Career Development Programme (for Senior Clerks, Accountants and Junior Clerks) and Skill Development Programmes for sub staff of PACS, UCBs and other societies .

Computer Lab: An excellent computer lab with more than 30 systems connected by LAN. High Speed Broadband Internet Facilities are also provided to the participants.

Audio- Visual Aids: The Institute has Audio- Visual Aids such as Multimedia Projectors, OHPs Projector etc.

Video Conferencing : The Institute has a well-equipped Video Conferencing room with a capacity to accommodate 12-15 participants at a time.

HDCM: Higher Diploma in Cooperative Management Programme (52 weeks) is the Core programme of the Institute, which is recognized by the Govt. of Kerala as well as the Kerala PSC for employment in Cooperative organisations and Departments.

MBA : Since 2003 the Institute conducts MBA Programme and it is functioning as an extension centre of University of Kerala. The Institute provides extensive infrastructure facilities and gives more emphasis on building total professionalism in our students.

Demo Project on Agri & Allied Activities : Institute is maintaining Demo projects on Mushroom Cultivation, Bee keeping, Aquaculture and Organic Vegetable Cultivation in the campus.



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M.CM, FDP(IIMA), CTFC

DEPUTY DIRECTOR

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M.Com, Ph.d, FDP (IIMA), CTFC

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MSW, PGDHRD, DIT HDCM, LLB, FDP(IIMA), Ph.D. CTFC.
Dr.A.K. Zakir Hussain
Mcom, Mphil, ICWAI(Inter), DBIM, MBA, CTFC, Phd

CONTRACT FACULTY

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B.Tech, M.B.A., Ph.d
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B.Tech, M.B.A, HDCM

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